

CERTIFICATE OF COMPLETION

ACCOUNTING

Degree offered Online

The Certificate of Completion in Accounting is designed to provide students with foundational accounting knowledge and practical skills for entry-level positions in bookkeeping, payroll processing, and financial reporting. This certificate program aligns with business industry standards and can serve as a pathway to an associate degree or employment in accounting-related fields. This certificate is intended to be taken concurrently with or after the Bachelor of Science in Business Administration degree to help fulfill the 150-credit requirement for the CPA exam in the State of Michigan.

YEAR ONE

FALL SEMESTER			SPRING SEMESTER		
		<u>Credits</u>			<u>Credits</u>
AC104	Payroll Accounting	3	AC330	Auditing and Assurance Services*	4
AC105	QuickBooks for Small Business	3	AC340	Federal Taxation*	4
OE216	Spreadsheet Design & Management	4	AC360	Accounting Information Systems*	<u>4</u>
AC325	Financial Management*	<u>4</u>			
	TOTAL	14		TOTAL	12

Required credits for this curriculum = 26

*Prerequisite coursework includes: AC131 Accounting I, AC132 Accounting II, and AC305 Government and Nonprofit Accounting.