

Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: Bay Mills Community College Date of Report: 10/30/2020 Covering Quarter Ending: 09/30/2020
 Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \$ 111,248 Section (a)(2): \$ 1,226,472 Section (a)(3): \$ 0 Final Report?

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. ¹	\$ 0	\$ 0	\$ 0	
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	\$ 0	\$ 0	\$ 0	
Providing tuition discounts.		\$ 0	\$ 0	
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	\$ 106,264	\$ 2,482	\$ 0	Purchased 75 laptops for student laptop lending program
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	\$ 153	\$ 76	\$ 0	Internet access for faculty
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	\$ 0	\$ 0	\$ 0	
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	\$ 0	\$ 0	\$ 0	
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	\$ 0	\$ 0	\$ 0	
Campus safety and operations. ²	\$ 0	\$ 114	\$ 0	Sound equipment to set up lower level for classes

¹ To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. Please discuss with legal counsel. [HEERF litigation updates can be found here.](#)

² Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	\$ 0	\$ 10,233	\$ 0	
Replacing lost revenue due to reduced enrollment.		\$ 0	\$ 0	
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). ³		\$ 0	\$ 0	
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	\$ 0	\$ 0	\$ 0	
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	\$ 31	\$ 70,987	\$ 0	Software enhancements, network improvements, Wifi access points
Other Uses of (a)(1) Institutional Portion funds. ⁴	\$ 4,800			Development and revise online courses to provide online education
Other Uses of (a)(2) or (a)(3) funds, if applicable. ⁵		\$ 340,128	\$ 0	See attached
Quarterly Expenditures for each Program	\$ 111,248	\$ 424,020	\$ 0	
Total of Quarterly Expenditures	\$ 535,268			

³ Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

⁴ Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

⁵ Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used “to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student’s cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care.”

Bay Mills Community College

Quarterly Budget and Expenditure Reporting under CARES Act – as of September 30, 2020

Explanation of Other Uses of 18004(a)(2) Funds

Description of Other Uses of 18004(a)(2) Funds	Other Uses – Amount in (a)(2) dollars
Providing instruction for on-campus courses that were transferred to online due to the COVID-19 pandemic.	\$199,089
Cost of providing an Online Student Services Specialist (new position) to improve the success of students. Job responsibilities include, but are not limited to: academic advising, maintaining online student services Moodle course, providing online disability services, assisting with online tutoring tools, and providing students with available internal and external resources.	\$ 15,474
Develop and revise online courses to provide online education due to the disruption of on-campus education.	\$ 5,725
Cost of purchasing technology hardware and providing internet access for staff to work remotely.	\$ 708
Cost of finishing the Construction Technology project as students were unable to complete in-person course work due to COVID-19 pandemic.	\$ 16,106
Indirect costs at the negotiated rate of 48.94% of direct salaries and fringe benefits.	\$103,026
Total Other Uses of (a)(2) Funds	\$340,128